

THE NECA CAREER CENTER

Frequently Asked Questions

What is the NECA Career Center?

The NECA Career Center is an online resource exclusively connecting job seekers and employers in the electrical construction industry.

How can I use it?

Students and industry professionals seeking employment can post their resumes and search job listings for free on the NECA Career Center. Employers can post open positions and search for the resumes listed on the NECA Career Center for a fee.

Do I need to log in to access the NECA Career Center?

Whether you are a job seeker or employer, you will need to create a username and password for your unique Career Center account. The process takes less than 5 minutes.

What will my online account include?

For job seekers, you can update your resume and job requirement any time. You can also control who views your resume and if you would like to be contacted by prospective employers.

What do I get when I place an ad?

Employers have numerous ways to take advantage of the NECA Career Center. Employer accounts include "Auto Notification" that sets the criteria for an ideal candidate, and the system will automatically email with new resumes matches. Employers' online accounts will also include reports that show the number of individuals that have viewed a job opening, online applications, and how many times a job listing was sent out in a "job agent" or "emailed to a friend." You'll see at a glance how effective your NECA Career Center posting is.

How much control will I have in my job postings?

You will be able to manage your job postings online, anytime. Add, edit and delete company postings right from your desk, even copy an expired or deleted ad for increased time savings.

What other resources will I be given?

Employers will receive specific cost information including incentives for early users and tips for posting a job listing and a discount for posting job listings.

Why should I use the NECA Career Center instead of Monster or Career Builder?

When it comes to recruiting the best and the brightest, mega-online job boards may not be the best way to find what you're looking for. Sure, you'll see hundreds of resumes on Monster or Career Builder, and you'll get plenty of folks to apply for your listing. But chances are only a small percentage of these applicants will be viable candidates. And going through all those resumes to find the few worth interviewing can be a time-consuming and frustrating process.

The NECA Career Center is specifically for connecting electrical construction professionals, both emerging and established, with the companies who need their skills and talents. It's the only

electrical industry-exclusive online job board in existence. And NECA's website is consistently ranked as the first stop for anyone needing information about working in electrical construction.

How much does it cost to post a job or review resumes?

Monster and others like it charge close to \$400 for the most basic job posting, which includes only one search parameter. The more job categories you select for your listing, the higher the price goes. The NECA Career Center is much more competitively priced, with discounts available for NECA members. And you can list your position under as many categories as you like for the same price.

What are the other benefits of using the NECA Career Center?

- **Easy online job management** – You will be able to enter job descriptions, check the status of postings, renew or discontinue postings, and even make payments online.
- **Job activity tracking** – Your online account will include reports that show you the number of individuals that have viewed your job and applied online. You'll see at a glance how effective your ad is.
- **Company awareness** – The NECA Career Center can be a great venue for promoting your company. Along with each job posting, you can include information about your company, your corporate logo, a Google Map to your location and a link to your web site.

Who can I contact for more information or questions about the NECA Career Center?

Please contact Greg Mankevich, Executive Director, NECA Management Education Institute at 301-215-4550 or by email at greg.mankevich@necanet.org.

For more information see the career center FAQ page:

<http://careers.necanet.org/help/faq/jobseeker/index.cfm?display=jscss>

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